

Minutes of the Monthly Committee Meeting
of the Urunga Mylestom Chamber of Commerce, Inc
held at the Urunga Golf & Sporting Club
Wednesday 30th November 2011

President Stephen Allan opened the meeting at 7.10pm.

Guest Speakers / Visitors: No guest speaker, but Ruth Gollan was welcomed.

PRESENT: Stephen Allan, Jan Baker, Pete Bennetts, Alisha Burgess, Dave Cameron, Brian Francis, Ruth Gollan, Jack Gordon, Lorraine Gordon, Peter Lawry, Jenny Luxon, Greg McPhee, and Debbie Rose.

1. APOLOGIES:

Jeff Daley, Teresa McKinnon, Vicki Moore, Trevor Mulligan, and Caroline Sharkey.

2. CONFIRMATION OF MINUTES:

Previous Minutes had been circulated beforehand.

Moved Jan Baker, seconded Steve Allan, that the Previous Minutes be accepted.

CARRIED

3. MATTERS ARISING FROM THE MINUTES:

All matters arising were to be covered by items elsewhere on the agenda, including item-specific correspondence.

4. CORRESPONDENCE:

Only correspondence tabled at the meeting, or correspondence to/from Secretary Alisha and not covered under Agenda Items, is recorded here.

Outgoing correspondence of significance: - Nil

Incoming correspondence of significance:

- Essential Energy - *Newsletter* (circulated).
- Regional Achievement and Community Awards - *Letter, with Certificate of Achievement*.
- Federation of Community Sporting and Workers Clubs - *Fingal Bay Vouchers* (prizes)
- TAFE NSW - *flyer re free training advice*

5. TREASURER'S REPORT & FINANCIAL STATEMENT:

Report tabled by Treasurer Peter Lawry. Outstanding issue of a \$1000 withdrawal resolved through discussion (Band payment).

Moved Peter Lawry, seconded Greg McPhee, that the Report be accepted.

CARRIED

Moved Jan Baker, seconded Lorraine Gordon, that \$10,000 be placed in an IBD annotated "Toast Urunga Rain Contingency Fund".

CARRIED

6. SUB-COMMITTEE REPORTS

- **Newsletter** (Greg). Nothing to report.

Ongoing

- **Breakfast Meetings** (Greg).

Ongoing

- *Next Breakfast* - 14th March 2012

- *Speaker/Topic* - TBA.

- *Interim Breakfast* - 14 December

- *Speaker* - Supt Mark Holahan, Coffs-Clarence Local Area Commander

[See also under *Business Security Issues*]

- **Business Directory** (Jan). Nothing to report. **Ongoing**

- **Website** (Pete B and Jeff). **Ongoing**
 On-line (live) presentation to be arranged with the company who provided the initial funding application quote, to clarify their capability. Up-front payment of 25% of the initial quote has been requested if that presentation is acceptable. Meeting agreed for Pete B and/or Jeff to decide acceptability and subsequent course of action.
 Alternate (local) company not interested in the short term.

- **"Carols Urunga"** (17th Dec 2011, 5.00pm to 10.00pm) (Debbie). **Ongoing**
 - Santa needed. Pete B railroaded. [*Note: Another "volunteer" has since come forward.*]
 - Discussion on the need for Chamber to obtain its own folding tables.

Moved Debbie Rose, seconded Peter Lawry, that eight (8) 180cm non-folding blow-moulded tables be purchased, for general Chamber use. **CARRIED**

- **"Carnivale Urunga"** (7th Jan 2012, 7.00pm to 10.30pm)(Debbie). **Ongoing**
 - Venue - Ocean View Hotel.
 - Acts/performers booked (including flights), and a DJ (via Corey).
 - Ticketing issues and catering options sorted with Corey.
 - Advertising issues sorted.
 - Logo sorted.
 - Debbie has done a budget, including income/expenditure (not tabled).

- **"Art Urunga" Event** (14th Jan 2012)(Lorraine & Co). **Ongoing**
 - Sub-committee meeting to be held within a month (before next main Committee meeting).
 - Venue - Urunga Literary Institute.
 - Brochures and Entry Forms - Done.
 - Music - arranged.
 - Poster - under development, including logo.
 - Advertising - in hand.
 - Display Boards - Assistance sought from Urunga Men's Shed guys.
 - GST Issues - to be checked.

- **"Toast Urunga" Dinner-Dance** (25th Aug 2012)(Lorraine). **Ongoing**
 - Entertainment - three under consideration.

- **"Toast Urunga" Festival** (Jan). **Ongoing**
 Budget presented by Jan for Toast 2012:
 - Site Fees - No increase.
 - Event Sponsors - still have to lock some in.
 - Numbers - using low-ball 4000
 - Advertising - some need quid pro quo: one wants \$1000 spent to get \$3000 value; others see Chamber Breakfasts as networking opportunities.
 - Entertainment - extra in budget - Phil Emmanuel is booked again.
 - Outcome - hope for a small profit.

Moved Jan Baker, seconded Debbie Rose, that the Toast Urunga 2012 budget as presented be accepted. **CARRIED**

7. GENERAL BUSINESS (ongoing items)

(Sec. Note: Once a topic is "Closed", it won't be recorded subsequently under this item.)

TOPIC	DISCUSSION	STATUS	ACTION BY
Highway Bypass Issues	<ul style="list-style-type: none"> • Southern Access - No new developments. • South Urunga Speed Camera Decommissioning - No new developments 	Monitor Monitor	
Chamber Sponsorship	<ul style="list-style-type: none"> • No new developments 	Open	Jan/Pete

TOPIC	DISCUSSION	STATUS	ACTION BY
Streetscape	<ul style="list-style-type: none"> • <i>Benches & CBD Rubbish Bins</i> - new ones to be placed within days. 	Monitor	Steve/Jan
Strategic planning for Urunga bypass	<ul style="list-style-type: none"> • <i>Signage</i>. Meeting with Wayne Butler BSC held - Jan doing "Minutes". TURSA team to be used for table-painting-type jobs. Jan to work on this. 	Open	Jan/Steve
	<ul style="list-style-type: none"> • <i>Event Flags/Poles</i>. Poles up. Damaged banners caused by incorrect hanging by volunteers. "Visit Urunga" signs now available for low boards. 	Open	Jan
	<ul style="list-style-type: none"> • <i>BSC Growth Management Plan</i>. Still no feedback from BSC. No info from meeting on 31st Oct. 	Open	Jan/Steve
Foreshore Redevelopment	<ul style="list-style-type: none"> • <i>Tidal Pool</i>. Excellent meeting with BSC Grants Officer (Maxine Compton) who will submit funding requests for a feasibility study. UMCC asked to contribute \$5000 - agreed <i>out-of-session</i>. <i>Moved</i> Pete Bennetts, <i>Seconded</i> Steve Allen, that the \$5000 contribution be ratified. CARRIED 	Open	Greg/Jack Alisha
	<ul style="list-style-type: none"> • <i>Water Bubbler</i>. Grant application successful. Jan to talk to NCHP folk re timing and siting. 	----- Monitor	----- Jan
Sub-committee Delegations	Held Over, but the need to address this matter was acknowledged, again.	Open.	Working Group
BSC Economic and Tourism Dev Plan	No new developments. Steve attended a meeting on 31 st October, and is awaiting a report.	Monitor.	Steve.
Men's Shed	<ul style="list-style-type: none"> • "Admin" will be up-to-date by New Year. • Shed is going OK, and still taking "jobs". Possible jobs include a Community Chocolate Wheel and a Community Notice Board (maintained by UNC)> • 32 members now; gradual increase in interest. 	Monitor	Brian
Police Residence/Station.	No new developments. Alisha to check.	Open	Alisha
Membership	<ul style="list-style-type: none"> • Fees for 2012-13 discussed vice AGM. <i>Moved</i> Pete Bennetts, <i>Seconded</i> Steve Allen, that fees for 2012-13 remain unchanged. CARRIED • Membership-focussed soiree to be held at <i>Anchors Wharf Café</i> on Thurs 15th March 2012. 	Open	Pete B/ Alisha
Telstra Junction Box near Cenotaph	No new developments.	Open	Alisha
Raleigh Dairies	New DA for North Bank property approved by BSC. No further action possible from UMCC. Possible demise of the oyster industry noted.	Closed	
Flood Mitigation Plan	No new developments.	Monitor	Steve/ Jan/Pete
Urunga Public School Partnership	Jenny thanked Steve and Pete B, and advised that they hope to involve the <i>Urunga Men's Shed</i> .	Monitor	Jenny L
	<ul style="list-style-type: none"> • <i>On-line Mentoring Program</i> - hope to start soon - possible website enhancement through TAFE on how parents can help kids. • <i>Chess</i>. Aiming at monthly matches. • <i>COLA Walls</i>- nothing new. 	Monitor	Steve
"Market Urunga"	Deferred until 2012. Need someone to "take it on".	Open	
Business Security	<ul style="list-style-type: none"> • <i>Police Issues - Local Area Commander</i> Supt. Mark Holahan to speak at a <i>Restricted Business Breakfast</i> gathering on 14th December. \$10pp - Steve to discuss with Corey. Greg to email info. 	Open	Steve/ Greg
	<ul style="list-style-type: none"> • <i>CBD CCTV</i> - discussed but agreed the ownership and cost issues were beyond Chamber's purview. 	----- Closed	
Atherton Drive	No-commitment response to Chamber's letter to BSC (Mayor and GM). Short	Open	

TOPIC	DISCUSSION	STATUS	ACTION BY
Antimony Site Restoration	No formal information or feedback from Lorraine's letter to Andrew Fraser. "Informal" State Government interest in "getting the job done." To be put on agenda for quarterly discussion with BSC.	Open	Steve/Jan
Hawkers in Urunga	Email sent to Chamber members asking them to NOT support fruit and vege hawkers in the CBD	Closed	
Sculpture Walk	No new information.	Open	Caroline

8. OTHER BUSINESS (new items)

- *Uluru Visit.* Local Elder, Uncle Tom, would like to go to Uluru while he still can. Possibility discussed of UNC and UMCC assisting with funding. Jan offered to get more information from Leanne at UNC. UMCC Exec will then consider how UMCC might assist.
- *Industry & Investment NSW Conference.* Jan reported on some projects which might attract I&I NSW assistance (funding??) if they were initiated by UMCC.
 - a Junior Chamber;
 - a Business Market Day, focussing on local small businesses;
 - a Community Focus Group; and
 - a Community Champion Award.
- *Election of Publicity Officer.* Ruth Gollan, visitor and new member, agreed to take on some of the *Publicity Officer* roles. Actual scope to be discussed with Jan.
- *School Garden at Cenotaph Corner.* Trevor (Mulligan) had asked if any Chamber members might be able to assist with a makeover of the school garden near the cenotaph. Pete B agreed to send an email to all Chamber members and friends.
- *Bike track to Hungry Head:* Jeff (Daley) had asked whether Chamber was consulted on the bike path route. He, like many others had assumed it would be to the eastern side of the road. Apparently there had been no discussion, and the meeting felt that it was too late to attempt any action.

9. NEXT MEETING

Wednesday 29th February, at 7.00pm, at C.eX Urunga (Urunga Golf & Sports Club)
(no meeting in January due to proximity to Australia Day).

10. CLOSE OF MEETING

President Steve closed the meeting at 9.20pm.

ORIGINAL SIGNED

Steve Allan
President, Chairperson
02/02/2012

Pete Bennetts
Minute Secretary
02/02/2012