

**Minutes of the Monthly Committee Meeting**  
**of the Urunga Mylestom Chamber of Commerce, Inc**  
**held at the Urunga Golf & Sporting Club**  
**Wednesday 26<sup>th</sup> October 2011**

Following the AGM, the newly re-elected President Stephen Allan opened this meeting at 7.45pm.

**Guest Speakers** - None.

**PRESENT:** Stephen Allan, Jan Baker, Pete Bennetts, Alisha Burgess, Brian Francis, Lorraine Gordon, Gavin Hickey, Jeanette Hickey, Peter Lawry, Teresa McKinnon, Ian Melville, Vicki Moore, Debbie Rose, and Caroline Sharkey.

**1. APOLOGIES:**

Jeff Daley, Jack Gordon, Jenny Luxon, Greg McPhee, Trevor Mulligan, and Tony Wright.

**2. CONFIRMATION OF MINUTES:**

Previous Minutes had been circulated beforehand.

Moved Steve Allan, seconded Jan Baker, that the Previous Minutes be accepted.

**CARRIED**

**3. MATTERS ARISING FROM THE MINUTES:**

All matters were to be covered by items elsewhere on the agenda, including item-specific correspondence.

**4. CORRESPONDENCE:**

Only correspondence tabled at the meeting, or correspondence to/from Secretary Alisha and not covered under Agenda Items, is recorded here.

Outgoing correspondence of significance:

- *Letter* - to BSC re Atherton Drive.

Incoming correspondence of significance:

- *Newsletter* - Essential Energy (circulated).
- *Letter* - Regional Achievement and Community Awards - good submission, but sorry - UMCC missed out.

**5. TREASURER'S REPORT & FINANCIAL STATEMENT:**

Report tabled by Treasurer Peter Lawry but not formally moved as there were outstanding issues. Some deposits could not be accounted for, and similarly with two withdrawals. These were discussed and mostly sorted between Treasurer Peter, President Steve and VPs Jan and Lorraine at the meeting. President Steve to discuss remainder with BCU.

**6. SUB-COMMITTEE REPORTS**

- **Newsletter** (Greg). Nothing to report. **Ongoing**
- **Breakfast Meetings** (Greg). **Ongoing**
  - *Next Breakfast* (9<sup>th</sup> November)
  - *Speaker* - Karina Morrison, Business Manager for ETC (Major Chamber Sponsor).
  - *Speaker Topics* - Small Business Funding Grants, and Business Women of the Year Awards
- **Business Directory** (Jan). Nothing to report. **Ongoing**

- **Website** (Pete B). **Ongoing**  
 Technical Specification: On-line (live) presentation to be arranged with the company who provided the initial funding application quote as their initial email response was not clear. Document also released to another (local) company, who now need a formal application. Meeting agreed NOT to release budget details.
  
- **"Carols Urunga"** (17<sup>th</sup> Dec 2011, 5.00pm to 10.00pm) (Debbie). **Ongoing**
  - Program coming together. Main event (gig) booked.
  - Sub-Committee meeting next week.
  - Need to finalise PR and sponsorship.
  
- **"Carnivale Urunga"** (7<sup>th</sup> Jan 2012, 7.00pm to 10.30pm)(Debbie). **Ongoing**
  - Venue - Ocean View Hotel.
  - Acts/performers being considered. A Sydney group tentatively booked.
  - Ticketing issues and catering options to be worked out with Corey.
  - Some advertising issues with Coffs Coast Advocate because of staffing changes there. Jan to follow up but needs input from Sub-committee.
  - Logo issue still under discussion between Debbie, Carolyn and Jan.
  - Debbie still to provide a budget, including income/expenditure.
  
- **"Art Urunga" Event** (14<sup>th</sup> Jan 2012)(Lorraine, Anna and Vicki). **Ongoing**
  - Sub-committee meeting to be held within a month (before next main Committee meeting).
  - *Venue* - Urunga Literary Institute.
  - *Participants* - Eight (8) Visiting & Eight (8) Local Artists.
  - *Display Boards* - May seek assistance from *Urunga Men's Shed* guys.
  
- **"Toast Urunga" Dinner-Dance** (25<sup>th</sup> Aug 2012)(Lorraine). **Ongoing**
  - *Questionnaire* - being developed to glean feedback.
  
- **"Toast Urunga" Festival** (Jan). **Ongoing**
  - *2011 Event*. Still some accounts to finalise.
  - *2012 Event*. Early thoughts only, so far.

## 7. GENERAL BUSINESS (ongoing items)

(Sec. Note: Once a topic is "Closed", it won't be recorded subsequently under this item.)

TOPIC	DISCUSSION	STATUS	ACTION BY
Highway Bypass Issues	<ul style="list-style-type: none"> <li>• <i>Southern Access</i> - No new developments.</li> <li>• <i>South Urunga Speed Camera Decommissioning</i> - Discussion. President Steve to advise Courier-Sun (Greg McLagan) of Chamber's position - <b><i>Decommissioning must be offset by increased use of mobile camera and increased police presence. 50kph limit an option as well.</i></b></li> </ul>	Monitor Open	Steve
Chamber Sponsorship	<ul style="list-style-type: none"> <li>• <i>Anchors Wharf Café</i> sponsorship to continue - Membership-focussed soiree to be held there on Thursday 15<sup>th</sup> March 2012.</li> <li>• <i>Volunteer Support</i> - Peter Deeth has "signed up" for another year.</li> </ul>	Open	Jan/Pete
Streetscape	<ul style="list-style-type: none"> <li>• <i>Benches</i> - location to be decided (six benches).</li> <li>• <i>CBD Rubbish Bins</i> - BSC has decided - to be the same as Church Street, Bellingen.</li> </ul>	Open Monitor	Steve Steve/Jan
Tourism Issues	<ul style="list-style-type: none"> <li>• No new developments.</li> <li>• Lorraine has resigned from the Regional Tourism Board. Stuart Allardice (BSC) is the interim BV board member. No UMCC volunteers to take the position/role, so matter will be left with BSC.</li> </ul>	Closed	

TOPIC	DISCUSSION	STATUS	ACTION BY
Strategic planning for Urunga bypass	<ul style="list-style-type: none"> <li>• <i>Signage</i>. Meeting with Wayne Butler BSC postponed to 28<sup>th</sup> October.</li> <li>• <i>Event Flags/Poles</i>. Poles up. Some damaged banners to be repaired by manufacturer.</li> <li>• <i>BSC Growth Management Plan</i>. Still no feedback from BSC. Steve to attend meeting on 31<sup>st</sup> Oct.</li> </ul>	Open	Jan/Steve
		Open	Jan
		Open	Jan/Steve
Foreshore Redevelopment	<ul style="list-style-type: none"> <li>• <i>Tidal Pool</i>. Nothing new to report. (<b>NB</b>: Subsequent meeting with BSC re Feasibility Study funding options. Report at next meeting)</li> <li>• <i>Water Bubbler</i>. Grant application <b>successful</b>. Jan to talk to NCHP folk re timing and siting.</li> </ul>	Open	Greg/Jack Alisha
		----- Monitor	----- Jan
Sub-committee Delegations	Held Over, but the need to address this matter was acknowledged.	Open.	Working Group
BSC Economic and Tourism Dev Plan	No new developments. May be discussed at <i>BSC Growth Management Plan</i> meeting on 31 <sup>st</sup> October.	Monitor.	Steve.
Men's Shed	Verbal report from Brian Francis: <ul style="list-style-type: none"> <li>• Trying to engender more support now that the shed is "open".</li> <li>• Looking for "jobs" (<i>Art Urunga</i> display boards??).</li> </ul>	Monitor	Brian
Police Residence/Station.	No new developments.	Open	Alisha
Membership	No new developments.	Open	Pete B/ Alisha
Telstra Junction Box near Cenotaph	No new developments.	Open	Alisha
Raleigh Dairies	New DA for North Bank property to go to BSC in November.	Monitor	
Flood Mitigation Plan	Meeting at BSC attended by Pete B. Updated plans tabled by consultant - little change to 1991 plan. Strong emphasis put by meeting Chair (Cr Cronin).	Monitor	Steve/ Jan/Pete
Urunga Public School Partnership	<ul style="list-style-type: none"> <li>• <i>On-line Mentoring Program</i> - no report as Trevor and Jenny were both apologies.</li> <li>• <i>COLA Walls</i>- nothing new.</li> </ul>	Monitor	Jenny L
		Monitor	Steve
NSW/ACT Regional Achievement and Community Awards.	Chamber nominated <i>Toast Urunga</i> under the <i>Events and Tourism Awards</i> category. In spite of a really good submission, UMCC missed out.	Closed	
"Market Urunga"	Deferred until after "Toast" - look at in November.	Open	
Business Security	<ul style="list-style-type: none"> <li>• <i>Police Issues</i> - Steve to invite the Coffs Clarence <b>Local Area Commander</b> Superintendent Mark Holahan to speak at a <i>Restricted Business Breakfast</i> gathering on 14<sup>th</sup> December.</li> <li>• <i>CBD CCTV</i> - discussed, but agreed to leave till after discussions with LAC Commander's team.</li> </ul>	Open	Steve
		----- Open	
Atherton Drive	Letter sent to BSC (Mayor Troy, cc GM Jeremy)	Open	

## 8. OTHER BUSINESS (new items)

- *Speed Camera*. The matter of the speed camera decommissioning had been tabled and discussed earlier, following a query from Greg McLagan (Bellingen Courier-Sun) and will be monitored/actioned under that item in the future.
- *Antimony Site Restoration*. Discussed briefly.

Moved Lorraine Gordon, seconded Jan Baker, that a letter be written to Andrew Fraser MP, supporting quick action on restoration of the antimony site in Urunga.

**CARRIED**

[Lorraine agreed to write the letter.]

- *Festival Coordinator Funding.* Ian Melville lead discussion on how the *Bellingen Riverfest* organisers obtained funding towards paid coordinators (specifically, \$5000 from BSC who only give *Toast Urunga* and *Carols Urunga* \$500 each). The meeting noted that this \$5000 was from the *Environmental Levy* bucket, to which *Toast* and *Carols* probably don't apply, but agreed that the Chamber needs to test this type of avenue more rigorously.
- *Hawkers in Urunga.* (Specifically, fruit and vege sellers). Pat Connor (SPAR Supermarket owner, and Major Chamber Sponsor) apprised Chamber of the activity, which affects the two supermarkets in town and is apparently illegal, and asked Chamber members to NOT support these hawkers in the CBD. Pete B to email Chamber members, supporting Pat's position.
- *Sculpture Walk.* Carolyn Sharkey reported on the *BSC Cultural Arts Committee's* progress for a sculpture or sculpture walk in the Morgo Street Reserve.
  - *Funding.* The Group is in early stages of looking at funding options.
  - *Chamber Issues.* The main input required from Chamber is: *Styles*, and *Siting*, noting that the eventual outcome will need to fit with the environment.

## 9. NEXT MEETING

Wednesday 30<sup>th</sup> November, at 7.00pm, at C.eX Urunga (Urunga Golf & Sports Club).

## 10. CLOSE OF MEETING

The Chairperson closed the meeting at 9.20pm.

**ORIGINAL SIGNED**

Steve Allan  
President, Chairperson  
26/11/2011

Pete Bennetts  
Minute Secretary  
26/11/2011