

# URUNGA MYLESTOM CHAMBER OF COMMERCE (UMCC) INC.

Minutes of the Annual General Meeting  
held at the Urunga Golf & Sporting Club  
Wednesday 26<sup>th</sup> October 2011

Chairman, President Stephen Allan, opened the meeting at 7.05 pm.

**PRESENT:** Stephen Allan, Jan Baker, Pete Bennetts, Alisha Burgess, Brian Francis, Lorraine Gordon, Gavin Hickey, Jeanette Hickey, Peter Lawry, Teresa McKinnon, Ian Melville, Vicki Moore, Debbie Rose, and Caroline Sharkey.

**1. APOLOGIES:**

Jeff Daley, Jack Gordon, Jenny Luxon, Greg McPhee, Trevor Mulligan, and Tony Wright.

**2. CONFIRMATION OF MINUTES:**

Minutes of the previous Annual General Meeting (27/10/2010) had been circulated beforehand.  
*Moved by Lorraine Gordon, seconded by Peter Lawry, that the Previous Minutes be accepted.*

**CARRIED**

**3. MATTERS ARISING FROM THE PREVIOUS MINUTES:**

There were no matters arising.

**4. CORRESPONDENCE:**

There was no correspondence pertaining to the AGM – all correspondence had been addressed at Monthly Committee Meetings.

**5. PRESIDENT'S REPORT**

The out-going President, Stephen Allan, presented his report (a copy is at Attachment 1).

*Moved Steve Allan, Seconded Pete Bennetts, that the President's Report be accepted.*

**CARRIED, WITH ACCLAMATION**

**6. TREASURER'S REPORT AND FINANCIAL STATEMENT:**

Treasurer Peter Lawry presented the Balance Sheet and Profit and Loss Statements for the 2010-11 financial year. [Copies still to signed by relevant parties.]

*Moved Peter Lawry, Seconded Steve Allan, that the Treasurer's Report as tabled be accepted.*

**CARRIED**

**7. AUDITOR'S REPORT**

Treasurer Peter Lawry tabled the Auditor's Report, noting that nothing untoward was reported. [Copies still to signed by relevant parties.]

**8. GENERAL BUSINESS:**

No General Business items had been advised previously or were tabled at the meeting.

**9. ELECTION OF OFFICE-BEARERS**

President Stephen Allan declared all positions vacant, and asked for nominations for the 2011-12 Committee.

The following office-bearers were elected:

<b>Position</b>	<b>Nominee</b>	<b>Vote</b>
President	Stephen Allan	Uncontested
Vice President	Jan Baker	Uncontested
Vice President	Lorraine Gordon	Uncontested
Secretary	Alisha Burgess	Uncontested
Treasurer	Peter Lawry	Uncontested
Assistant Treasurer	Vicki Moore	Uncontested
Publicity Officer	<i>No Nominations</i>	
Minute Secretary	Pete Bennetts	Under duress
Public Officer	Pete Bennetts	Under duress
Committee Members (up to five positions)	Brian Francis	Uncontested
	Jack Gordon (in absentia)	Uncontested
	Greg McPhee	Uncontested
	Debbie Rose	Uncontested
	Caroline Sharkey	Uncontested
Webmaster (ex-officio)	Jeff Daley (in absentia)	Uncontested

*Moved Steve Allan, Seconded Jan Baker, that the election of a Publicity Officer be held over to the next Chamber meeting.*

**CARRIED**

**10. APPOINTMENT OF AUDITOR**

*Moved Steve Allan, Seconded Lorraine Gordon, that Peter Valjan of Hooykaas, Lawry and Valjan be appointed as Auditor for the financial years 2011-12, 2012-13 and 2013-14, subject to ratification at each intervening Annual General Meeting.*

**CARRIED**

[**Note:** this accords with the Chamber's Constitution, Clause 42 (2)]

**11. NEXT MEETING**

The date for the next AGM is tentatively **31<sup>st</sup> October 2012**, with time/venue to be nominated by the Executive Committee.

**12. CLOSE OF MEETING**

The Chairman closed the meeting at 7.45pm.

**ORIGINAL SIGNED**

Stephen Allan  
President  
26/11/2011

Pete Bennetts  
Minute Secretary  
26/11/2011

**Urunga Mylestom Chamber of Commerce, Inc**  
**Annual General Meeting 2011**  
**President's Report**

The twelve months to today's Annual Meeting have proven to be a strong period of activity for the Urunga Mylestom Chamber of Commerce once again. The Chamber has focused its activity around the dual objectives of promoting the seaboard region and thereby assisting business growth, and making a positive contribution to the quality of life of the local community.

The publication and distribution of the Business Directory for 2011-2013 has been a major achievement and together with the "*Visit Urunga*" pamphlets forms tangible evidence of the Chamber's contribution to business promotion throughout the Seaboard. Those involved contributed many hours to the success of this project and for this I offer my gratitude.

The decision taken by the UMCC executive this year to form an alliance with NSW Business Chamber has provided great opportunities for UMCC members to access many valuable business tools and information services at no cost after payment of the annual UMCC membership. This has enhanced the value offer that Chamber has for Seaboard businesses.

Our major events have proven to be extremely successful with increased numbers of attendees and wide coverage through printed and electronic media. *Carols Urunga* remains ever popular and is an important and visible contribution by Chamber to the local community. *Toast Urunga* is now a signature event in the Coffs Coast calendar, and provides a wonderful platform for raising the profile of Urunga throughout the region. It is now appropriate for this event to be included in all regional publications that include calendars of upcoming events. Members of the executive, other members of Chamber and the many volunteers who assisted in these events are greatly appreciated for their tireless work and dedication.

The construction of the Marquee walls for the Urunga Public School COLA to create the new home for the *Toast Urunga Dinner Dance* was also a great achievement for Chamber this year. This venue provided the perfect backdrop and also allowed better use of the *Toast Urunga* site for the main festival. I would like to acknowledge the wonderful contribution made by Jack Gordon in the design and construction.

UMCC was very happy to be able to show support for our local youth in the form of a donation to assist a leadership program for the student executive of Urunga Public School, and also by assisting the school through its strategic partnership program, and with allowing the P&C to make use of the COLA walls for a recent fund raising activity. UMCC was similarly very happy to show support for the Urunga Men's Shed and is delighted that the shed is now operational. Support for the Tidal Pool Action Group is ongoing with regular representation by UMCC executive at their meetings.

Whilst there has been some improvements made to the Urunga CBD landscape, Chamber continues to monitor progress and continues regular dialogue with Bellingen Shire Council about this subject and many others relevant to the Seaboard.

All Chamber activities are reliant on the support given to Chamber by our sponsors and I would like to take this opportunity to publicly thank all of Chamber's major sponsors and event sponsors. Without the community-minded generosity of these organisations Chamber would not be in a position to achieve its' objectives.

Finally and most importantly I would like to thank all those who have contributed to UMCC throughout the year especially all members of the executive for their dedication.

*Stephen Allan*

President